MINUTES

1. Chairman D'Amour called the meeting to order at 3:00 PM

2. Four Directors were present: Derek D'Amour, Shawna Jefferson, Mike Tuft and Jim Paone. General Manager Cassandra Barnhill, and Office Manager Marvel MacDonald were also present. Director Barbier was absent.

3. **Opportunity for public to comment on non-agenda items**
   No public comment on non-agenda items.

4. **Approval of Minutes from July 16, 2026, Regular Meeting**
   Director Jefferson made a motion to approve the minutes of the July 16, 2026, Regular Meeting, as written. The motion was seconded by Director Paone and approved 4-0.
   Ayes: Derek D'Amour, Shawna Jefferson, Jim Paone, and Mike Tuft
   Noes:
   Absent: Mark Barbier
   Abstained:

5. **Communications**
   No Communications were presented to the Board for review.

6. **Review of July 2026 Financial Statements**
   The July 2026 Financial Statements were reviewed by the Board.

7. **Approval of Warrant No. 7/26 for $258,996.24**
   Director Paone made a motion to approve Warrant No. 7/26 for the amount of $258,996.24. The motion was seconded by Director Jefferson and approved 4-0.
   Ayes: Derek D'Amour, Shawna Jefferson, Jim Paone, and Mike Tuft
   Noes:
   Absent: Mark Barbier
   Abstained:

8. **Managers' Report**
   - The diver inspection of the Sugar Pine Reservoir liner has been postponed
   - The actuator valve at the treatment plant has been inspected by Frank Olsen Company and needs to be replaced. The quote to replace the valve is $15,000. The replacement will be done in the fall when flows are lower. Other actuator valves will also be repaired at that time.
   - 3 new services have been installed this month.
   - Fall projects are being scheduled. These include the 2nd phase of the pressure station remodel and the 2nd phase of the White Clover Valley line replacement.

9. **Closed Session**
   Closed session was not necessary at this meeting.

10. **Board's general discussion**
    There was no general discussion.

11. **Adjournment**

Director Tuft made a motion to adjourn the meeting at 3:14. The motion was seconded by Director Paone and approved 4-0.

Ayes: Derek D'Amour, Shawna Jefferson, Jim Paone, and Mike Tuft
Noes:
Absent: Mark Barbier
Abstained:

Approved September 17, 2026