

MINUTES

1. Chairman D'Amour called the meeting to order at 3:00 PM
2. All five Directors were present: Mark Barbier, Derek D'Amour, Shawna Jefferson, Mike Tuft and Jim Paone. General Manager Cassandra Barnhill, and Office Manager Marvel MacDonald were also present.
3. **Opportunity for public to comment on non-agenda items**
No public comment on non-agenda items.
4. **Approval of Minutes from June 18, 2026, Regular Meeting**
Director Jefferson made a motion to approve the minutes of the June 18, 2026, Regular Meeting as written. The motion was seconded by Director Paone and approved 5-0.
Ayes: Mark Barbier, Derek D'Amour, Shawna Jefferson, Jim Paone, Mike Tuft
Noes:
Absent:
Abstained:
5. **Communications**
The July/August PCWA Update was reviewed by the Board.
6. **Review of June 2026 Financial Statements**
The June 2026 Financial Statements were reviewed by the Board.
7. **Approval of Warrant No. 6/26 for \$140,503.23**
Director Paone made a motion to approve Warrant No. 6/26 for the amount of \$140,503.23. The motion was seconded by Director Barbier and approved 5-0.
Ayes: Mark Barbier, Derek D'Amour, Shawna Jefferson, Jim Paone, Mike Tuft
Noes:
Absent:
Abstained:
8. **Approval of Resolution No. 426-26 Amending the District Conflict of Interest Code**
Director Paone made a motion to approve Resolution No. 426-26 amending the District's Conflict of Interest Code. The motion was seconded by Director Jefferson and approved 5-0.
Ayes: Mark Barbier, Derek D'Amour, Shawna Jefferson, Jim Paone, Mike Tuft
Noes:
Absent:
Abstained:
9. **Managers' Report**
 - The Sugar Pine tank divers have had to rescheduled to August.
 - A new temporary part-time worker, Carter Hoffman, has been hired. Carter will assist in the field 3 days a week during the summer season. He has taken his back-flow prevention assembly tester exam.
 - Major Facility funds will be used to update the plant's SCADA system.
 - Phase II of the pressure station replacement project will begin soon.

10. **Closed Session**

Closed session was not necessary at this meeting.

11. **Board's general discussion**

There was no general discussion.

12. **Adjournment**

Director Tuft made a motion to adjourn the meeting at 3:14. The motion was seconded by Director Paone and approved 5-0.

Ayes: Mark Barbier, Derek D'Amour, Shawna Jefferson, Jim Paone, Mike Tuft

Noes:

Absent:

Abstained:

Approved August 20, 2026