

MINUTES

1. Chairman D'Amour called the meeting to order at 3:00 PM
2. Four Directors were present: Mark Barbier, Derek D'Amour, Shawna Jefferson and Jim Paone. General Manager Cassandra Barnhill, and Office Manager Marvel MacDonald were also present. New Board member, Richard M. Tuft was in attendance.
3. **Oath of Office – Richard M. Tuft**
Chairman D'Amour administered the oath of office to newly appointed Board Member, Richard (Mike) Tuft.
4. **Opportunity for public to comment on non-agenda items**
No public comment on non-agenda items.
5. **Approval of Minutes from May 21, 2026, Regular Meeting**
Director Jefferson made a motion to approve the minutes of the May 21, 2026, Regular Meeting as written. The motion was seconded by Director Barbier and approved 5-0.
Ayes: Derek D'Amour, Shawna Jefferson, Jim Paone, and Mike Tuft
Noes:
Absent:
Abstained:
6. **Communications**
The PCWA News Release was reviewed by the Board noting that Meadow Vista County Water District has been approved for a \$45,952 grant to be used for environmental permitting work related to the Bear River Canal Backup Supply Project, providing redundant water supply capabilities.
7. **Review of May 2026 Financial Statements**
The May 2026 Financial Statements were reviewed by the Board.
8. **Approval of Warrant No. 05/26 for \$154,702.83**
Director Paone made a motion to approve Warrant No. 05/26 for the amount of \$154,702.83. The motion was seconded by Director Barbier and approved 5-0.
Ayes: Mark Barbier, Derek D'Amour, Shawna Jefferson, Jim Paone and Mike Tuft
Noes:
Absent:
Abstained:
9. **Approval of Resolution No. 424-26 Appointing General Manager and Secretary to the Board**
Director Barbier made a motion to approve Resolution No. 424-26 appointing Cassandra Barnhill to the position of General Manager/Secretary. Mrs. Barnhill's appointment will begin July 1, 2026. The motion was seconded by Director Paone and approved 5-0.
Ayes: Mark Barbier, Derek D'Amour, Shawna Jefferson, Jim Paone, and Mike Tuft
Noes:
Absent:
Abstained:

10. **Approval of Resolution No. 425-26 Requesting Election Services by the County Clerk**

Director Jefferson made a motion to approve Resolution No. 425-26 requesting election services by the County Clerk to place the names of Directors D'Amour, Paone and Tuft on the November 2026 ballot as their current Board positions end 12/31/26. If their positions are uncontested, they will automatically be reinstated as Board Members by the County Clerk and election services will not be necessary. The motion was seconded by Director Tuft and approved 5-0.

Ayes: Mark Barbier, Derek D'Amour, Shawna Jefferson and Jim Paone, and Mike Tuft

Noes:

Absent:

Abstained:

11. **Managers' Report**

- The restroom at the treatment plant has been remodeled.
- The main line on Five Oaks has been relocated to place it into the designated easement, thus allowing the property owner at 2465 to continue with her rock wall construction.
- Winchester Phase 6A main line construction has been completed.
- The Sugar Pine Reservoir replacement cover purchase is currently on hold awaiting the report on the condition of the current liner by the Aqua-Tec divers.
- The actuator valve on the 18" line at the treatment plant is approximately 14 years old and in need of repair or replacement. Board direction was given to schedule Rotork to inspect the valve to determine if it can be repaired or if it should be replaced.

12. **Closed Session**

Closed session was requested to discuss an employee matter. Director Jefferson made a motion to enter Closed Session. The motion was seconded by Director Paone.

After a brief discussion and Board approval of General Manager Barnhill's proposal, Director Tuft made a motion to close the session. Director Barbier seconded the motion.

13. **Board's general discussion**

There was no general discussion.

14. **Adjournment**

Director Paone made a motion to adjourn the meeting at 3:44. The motion was seconded by Director Jefferson and approved 5-0.

Ayes: Mark Barbier, Derek D'Amour, Shawna Jefferson, Jim Paone, and Mike Tuft

Noes:

Absent:

Abstained: