

## MINUTES

1. Chairman D'Amour called the meeting to order at 3:00 PM
2. Four Directors were present: Mark Barbier, Derek D'Amour, Shawna Jefferson and Jim Paone. General Managers Ed Holt and Cassandra Barnhill, and Office Manager Marvel MacDonald were also present. Directors AhMu and Barbier were absent.
3. **Opportunity for public to comment on non-agenda items**  
No public comment on non-agenda items.
4. **Approval of Minutes from March 19, 2026, Regular Meeting**  
Director Jefferson made a motion to approve the minutes of the February 12, 2026, Regular Meeting as written. The motion was seconded by Director Paone and approved 3-0.  
**Ayes:** Derek D'Amour, Shawna Jefferson, and Jim Paone  
**Noes:**  
**Absent:** Anthony Ahmu and Mark Barbier  
**Abstained:**
5. **Communications**  
No Communications were presented to the Board.
6. **Review of March 2026 Financial Statements**  
The March 2026 Financial Statements were reviewed by the Board.
7. **Approval of Warrant No. 03/26 for \$179,867.45**  
Director Paone made a motion to approve Warrant No. 03/26 for the amount of \$179,867.45. The motion was seconded by Director Jefferson and approved 3-0.  
**Ayes:** Derek D'Amour, Shawna Jefferson and Jim Paone  
**Noes:**  
**Absent:** Anthony AhMu and Mark Barbier  
**Abstained:**
8. **Managers' Report**
  - The pressure reducing valve replacements in the Winchester vaults have been completed by Cla-Val.
  - PCWA is currently guniting the Bear River Canal at the treatment plant. This procedure will correct any present leaks.
  - The District will repair the water lines on White Clover Valley in house instead of subcontracting the project out to Lorang Construction.
  - General Manager Cassandra Barnhill will be attending the Backflow Tester Class next week and the Cross Connection Control Specialist Class in June.
9. **Closed Session**  
Closed session was utilized to discuss an employee matter.
10. **Board's general discussion**  
There was no general discussion.

11. **Adjournment**

Director Jefferson made a motion to adjourn the meeting at 3:18. The motion was seconded by Director Paone and approved 3-0.

**Ayes:** Derek D'Amour, Shawna Jefferson and Jim Paone

**Noes:**

**Absent:** Anthony AhMu and Mark Barbier

**Abstained:**

Approved May 21, 2026