

## MINUTES

1. Chairman D'Amour called the meeting to order at 3:00 PM
2. All five Directors were present: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Jim Paone. General Manager Ed Holt and Office Manager Marvel MacDonald were also present.
3. **Swearing in of re-appointed Board Members Barbier and Jefferson**  
Directors Mark Barbier and Shawna Jefferson were sworn in as newly re-appointed Board Members.
4. **Selection of 2025 Board Officers**  
It was the consensus of the Board that current officers remain status quo for the 2025 term.
5. **Opportunity for public to comment on non-agenda items**  
No public comment on non-agenda items.
6. **Approval of Minutes from November 21, 2024 Regular Meeting**  
Director AhMu made a motion to approve the minutes from the November 21, 2024 Regular Meeting as written. The motion was seconded by Director Barbier and approved 5-0.  
**Ayes:** Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson and Jim Paone  
**Noes:**  
**Absent:**  
**Abstained:**
7. **Communications**  
No Communications were presented for review.
8. **Review of Financial Statements from November 2024**  
The Board reviewed the financial statements from the month of November.
9. **Approval of Warrant No. 11/24 for \$163,785.37**  
Director Jefferson made a motion to approve Warrant No. 11/24 for the amount of \$163,785.37. The motion was seconded by Director Paone and approved 5-0.  
**Ayes:** Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson and Jim Paone  
**Noes:**  
**Absent:**  
**Abstained:**
10. **Approval of 2025 Tentative Budget**  
Director Barbier made a motion to approve the 2025 Tentative Budget with revenues totaling \$2,777,274 and expenses totaling \$2,624,658. The motion was seconded by Director Jefferson and approved 5-0.  
**Ayes:** Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson and Jim Paone  
**Noes:**  
**Absent:**  
**Abstained:**

11. **Managers' Report**

- The temporary replacement of trees that were removed at the Winchester water tank will begin soon.
- The chlorine analyzer at the treatment plant needs to be replaced.
- Employee Jesse Merritt will begin full-time in January and will be rotated into the On-Call schedule.

12. **Closed Session**

A closed session was not necessary at this meeting.

13. **Board's general discussion**

There was no Board's general discussion.

14. **Adjournment**

Director AhMu made a motion to adjourn the meeting at 3:21. The motion was seconded by Director Paone and approved 5-0.

**Ayes:** Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson and Jim Paone

**Noes:**

**Absent:**

**Abstained:**

Approved January 16, 2025