

## MINUTES

1. Vice Chairman Barbier called the meeting to order at 3:00 PM
2. Four Directors were present: Anthony AhMu, Mark Barbier, Shawna Jefferson, and Jim Paone. General Manager Ed Holt and Office Manager Marvel MacDonald were also present. Chairman D'Amour was absent
3. **Opportunity for public to comment on non-agenda items**  
No public comment on non-agenda items.
4. **Approval of Minutes from October 17, 2024 Regular Meeting**  
Director Jefferson made a motion to approve the minutes from the October 17, 2024 Regular Meeting. The motion was seconded by Director Paone and approved 4-0.  
**Ayes:** Anthony AhMu, Mark Barbier, Shawna Jefferson and Jim Paone  
**Noes:**  
**Absent:** Derek D'Amour  
**Abstained:**
5. **Communications**  
The November/December issue of the PCWA UPDATE was reviewed by the Board.
6. **Review of Financial Statements from October 2024**  
The Board reviewed the financial statements from the month of October.
7. **Approval of Warrant No. 10/24 for \$117,228.66**  
Director Paone made a motion to approve Warrant No. 10/24 for the amount of \$117,228.66. The motion was seconded by Director AhMu and approved 4-0.  
**Ayes:** Anthony AhMu, Mark Barbier, Shawna Jefferson and Jim Paone  
**Noes:**  
**Absent:** Derek D'Amour  
**Abstained:**
8. **Managers' Report**
  - Evan Foss Enterprises has removed the trees around the Winchester tank. These trees were removed to protect the community's water supply from falling trees and pine needles. New trees will be planted along the roadway to provide a privacy screen for neighboring homes.
9. **Closed Session**  
Closed session was not necessary at this meeting.
10. **Board's general discussion**  
Director Barbier suggested that the District purchase high visibility sweatshirts and hats for service employees, imprinted with the District's logo, to distinguish them as employee's of the water district when working in the field during colder weather.  
General Manager Holt will look into this matter and purchase the requested clothing items.

11. **Adjournment**

Director Jefferson made a motion to adjourn the meeting at 3:25. The motion was seconded by Director Paone and approved 4-0.

**Ayes:** Anthony AhMu, Mark Barbier, Shawna Jefferson and Jim Paone

**Noes:**

**Absent:** Derek D'Amour

**Abstained:**

Approved December 19, 2024