

MINUTES

1. Chairman D'Amour called the meeting to order at 3:00 PM
2. All five Directors were present: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Jim Paone. General Manager Ed Holt and Office Manager Marvel MacDonald were also present.
3. Chairman D'Amour announced that the attending public might address the Board on each agenda item during the actual consideration of the item. At this time, the Chairman also offered the public in attendance the opportunity to discuss any non-agenda items with the Board.
4. **Selection of 2024 Board Chairman and Vice Chairman**
It was the Board's general consensus that Director D'Amour remain as the Chairman of the Board and Director Barbier remain as Vice-Chairman for 2024.
5. **Approval of 2024 Final Budget**
Director Barbier made a motion to approve the 2024 Final Budget. The motion was seconded by Director Paone and approved 5-0.
6. **Approval of Minutes from December 21, 2023, Regular Meeting**
Director Jefferson made a motion to approve the minutes from the December 21, 2023, Regular Meeting, as written. The motion was seconded by Director Barbier and approved 4-0. Director AhMu abstained from voting due to his absence from the December meeting.
Ayes: Mark Barbier, Derek D'Amour, Shawna Jefferson, and Jim Paone
Noes:
Absent:
Abstained: Anthony AhMu
7. **Communications**
No communications were presented to the Board for review.
8. **Approval of Warrant No.12/23 for \$264,632.29**
Director AhMu made a motion to approve Warrant No. 12/23 for the amount of \$264,632.29. The motion was seconded by Director Paone and approved 5-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Jim Paone
Noes:
Absent:
Abstained:
9. **Board direction to schedule a Public Hearing for February 15, 2024, to discuss and approve an increase in the monthly Service and Renew and Replace fees**
The Board agreed to the scheduling of a Public Hearing to be held February 15, 2024, to discuss and approve an increase in the monthly Service and Renew and Replace fees. Notices will be mailed to customers and the notice will be published in the Auburn Journal.

10. **Managers' Report**

- Personnel have been busy repairing numerous leaks throughout the District
- The existing air compressor at the treatment plant has been repaired and is back in service but it is imperative that a second compressor be purchased to provide back-up. Receipt of this compressor is 12-16 weeks out.
- A cell phone will be purchased to be used by the On-Call serviceman. This phone will be set up to receive direct calls from the dialer at the treatment plant when alarms occur instead of going through the answering service.
- A VoIP phone system will be researched for the office to reduce the current phone costs.
- A part-time office employee will be hired to assist current office staff.

11. **Closed Session**

Closed Session was not necessary at this time.

12. **Board's general discussion**

A brief discussion or report of general items, not specifically noted on the agenda, was not necessary at this meeting.

13. **Adjournment**

Director Paone made a motion to adjourn the meeting at 3:22. The motion was seconded by Director Jefferson and approved 5-0.

Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson and
Jim Paone

Noes:

Absent:

Abstained:

Approved February 15, 2024