

## MINUTES

1. Chairman D'Amour called the meeting to order at 3:00 PM
2. All five Directors were present: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson and Jim Paone.  
General Manager Ed Holt and Office Manager Marvel MacDonald were also present.
3. Chairman D'Amour announced that the attending public might address the Board on each agenda item during the actual consideration of the item. At this time, the Chairman also offered the public in attendance the opportunity to discuss any non-agenda items with the Board.
4. **Approval of Minutes from October 19, 2023, Regular Meeting**  
Director AhMu made a motion to approve the minutes from the October 19, 2023, Regular Meeting, as written. The motion was seconded by Director Jefferson and approved 3-0. Directors Barbier and Paone abstained due to their absences from the October meeting.  
**Ayes:** Anthony AhMu, Derek D'Amour, and Shawna Jefferson  
**Noes:**  
**Absent:**  
**Abstained:** Mark Barbier and Jim Paone
5. **Communications**  
The November/December issue of PCWA UPDATE was reviewed by the Board.
6. **Review of October 2023 Financial Statements**  
The Board reviewed the Financial Statements from October 2023.
7. **Approval of Warrant No. 10/23 for \$118,774.99**  
Director Jefferson made a motion to approve Warrant No. 10/23 for the amount of \$118,774.99. The motion was seconded by Director AhMu and approved 5-0.  
**Ayes:** Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson and Jim Paone  
**Noes:**  
**Absent:**  
**Abstained:**
8. **Managers' Report**
  - The District's John Deere tractor was sold for \$20,000.
  - A new 12' dump trailer is being shopped for.
  - The construction of the White Clover Valley waterline replacement is tentatively scheduled to begin November 27<sup>th</sup>.
  - Employees will begin the replacement of old steel lines throughout the district
9. **Closed Session**  
Closed Session was not necessary at this time.

10. **Board's general discussion**

A brief discussion or report of general items, not specifically noted on the agenda, was not necessary at this meeting.

11. **Adjournment**

Director Paone made a motion to adjourn the meeting at 3:25. The motion was seconded by Director Barbier and approved 5-0.

**Ayes:** Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson  
and Jim Paone

**Noes:**

**Absent:**

**Abstained:**

Approved December 21, 2023