

## MINUTES

1. Chairman D'Amour called the meeting to order at 3:00 PM
2. Three Directors were present: Anthony AhMu, Derek D'Amour, and Shawna Jefferson. General Manager Ed Holt and Office Manager Marvel MacDonald were also present. Directors Mark Barbier and Jim Paone were absent.
3. Chairman D'Amour announced that the attending public might address the Board on each agenda item during the actual consideration of the item. At this time, the Chairman also offered the public in attendance the opportunity to discuss any non-agenda items with the Board.
4. **Approval of Minutes from September 19, 2023, Regular Meeting**  
Director AhMu made a motion to approve the minutes from the September 21, 2023, Regular Meeting, as written. The motion was seconded by Director Jefferson and approved 3-0.  
**Ayes:** Anthony AhMu, Derek D'Amour, and Shawna Jefferson  
**Noes:**  
**Absent:** Mark Barbier and Jim Paone  
**Abstained:**
5. **Communications**  
No communications were presented to the Board for review.
6. **Review of September 2023 Financial Statements**  
The Board reviewed the Financial Statements from September 2023.
7. **Approval of Warrant No. 09/23 for \$73,595.04**  
Director AhMu made a motion to approve Warrant No. 08/23 for the amount of \$73,595.04. The motion was seconded by Director Jefferson and approved 3-0.  
**Ayes:** Anthony AhMu, Derek D'Amour, and Shawna Jefferson  
**Noes:**  
**Absent:** Mark Barbier and Jim Paone  
**Abstained:**
8. **Recommendation of compensating Board Members for Required Ethics Training**  
The Board agreed to the compensation of members for completing the Ethics Training and Testing required by the State.
9. **Managers' Report**
  - A bid for \$90,000 was received from Meadow Electric to install a generator at the Winchester Pump Station. The cost to install a transfer switch at the Pump Station instead of a generator would be approximately \$20,000. This switch would allow a portable generator to be plugged in when needed. Board recommendation was given to install the transfer switch.
  - The line replacement on White Clover Valley is tentatively scheduled to begin the first week of November. Triton Construction will perform the work. All materials have been purchased. The construction will take approximately 2 weeks.
10. **Closed Session**  
Closed Session was not necessary at this time.

11. **Board's general discussion**

A brief discussion or report of general items, not specifically noted on the agenda, was not necessary at this meeting.

12. **Adjournment**

Director Jefferson made a motion to adjourn the meeting at 3:19. The motion was seconded by Director AhMu and approved 3-0.

**Ayes:** Anthony AhMu, Derek D'Amour, and Shawna Jefferson

**Noes:**

**Absent:** Mark Barbier and Jim Paone

**Abstained:**

Approved November 16, 2023