

MINUTES

1. Chairman D'Amour called the meeting to order at 3:10 PM
2. Three Directors were present: Mark Barbier, Derek D'Amour, and Jim Paone. General Manager Ed Holt and Office Manager Marvel MacDonald were also present. Directors Jefferson and AhMu were absent
3. Chairman D'Amour announced that the attending public might address the Board on each agenda item during the actual consideration of the item. At this time, the Chairman also offered the public in attendance the opportunity to discuss any non-agenda items with the Board.
4. **Approval of Minutes from June 15, 2023, Regular Meeting**
Director Barbier made a motion to approve the minutes from the June 15, 2023, Regular Meeting, as written. The motion was seconded by Director Paone and approved 3-0.
Ayes: Mark Barbier, Derek D'Amour, and Jim Paone
Noes:
Absent: Anthony AhMu and Shawna Jefferson
Abstained:
5. **Communications**
The July/August PCWA UPDATE was reviewed by the Board.
6. **Review of June 2023 Financial Statements**
The Board reviewed the Financial Statements from June 2023.
7. **Approval of Warrant No. 06/23 for \$106,220.42**
Director Paone made a motion to approve Warrant No. 06/23 for the amount of \$106,220.42. The motion was seconded by Director Barbier and approved 3-0.
Ayes: Mark Barbier, Derek D'Amour, and Jim Paone
Noes:
Absent: Anthony AhMu and Shawna Jefferson
Abstained:
8. **Board approval of purchase of new service truck**
General Manager Holt requested Board approval to purchase a new 3/4 ton 4 wheeled drive service truck. The current 2018 Chevrolet Crew Cab will be traded in and the 2003 utility work truck will be sold to offset the purchase price.
Director Barbier made a motion to approve the purchase of a new Chevrolet service truck. The motion was seconded by Director Paone and approved 3-0.
9. **Managers' Report**
 - Empire Mechanical has connected the transfer switch on the generator at the office. The generator will now automatically switch on during a power failure and off when the power is restored.
 - A quote of \$41,000 was received from Empire Mechanical to place a generator at the Winchester pump house that will automatically run one pump during a power failure. Director Barbier also suggested getting quote from Meadow Electric. General Manager Holt will contact Meadow Electric for a generator quote.
 - Trident Construction/Engineering has quoted the cost of \$120,000 to replace the old line on White Clover Valley. This job will begin in the Fall when customer water usage is less.

10. **Closed Session**

Closed Session was not necessary at this time.

11. **Board's general discussion**

A brief discussion or report of general items, not specifically noted on the agenda, was not necessary at this meeting.

12. **Adjournment**

Director Paone made a motion to adjourn the meeting at 3:38. The motion was seconded by Director Paone and approved 5-0.

Ayes: Mark Barbier, Derek D'Amour, and Jim Paone

Noes:

Absent: Anthony AhMu and Shawna Jefferson

Abstained:

Approved August 17, 2023