

## MINUTES

1. Chairman D'Amour called the meeting to order at 3:00 PM
2. All five Directors were present: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Jim Paone. General Manager Chris Pipkins and Office Manager Marvel MacDonald were also present.
3. Chairman D'Amour announced that the attending public might address the Board on each agenda item during the actual consideration of the item. At this time, the Chairman also offered the public in attendance the opportunity to discuss any non-agenda items with the Board.
4. **Approval of Minutes from October 21, 2021, Regular Meeting**  
Director AhMu made a motion to approve the minutes from the October 21, 2021, Regular Meeting, as written. The motion was seconded by Director Barbier and approved 5-0.  
**Ayes:** Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Jim Paone  
**Noes:**  
**Absent:**  
**Abstained:**
5. **Communications**  
No communications were presented to the Board for review.
6. **Review of September Financial Statements**  
The financial statements from October were reviewed by the Board.
7. **Approval of Warrant No. 10/21 for the amount of \$93,272.49**  
Director Barbier made a motion to approve Warrant No. 10/21 for the amount of \$93,272.49. The motion was seconded by Director AhMu and approved 5-0.  
**Ayes:** Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Jim Paone  
**Noes:**  
**Absent:**  
**Abstained:**
8. **Discussion and approval of charging 1" meter set fees for all 1" meter sets currently being charged at the 3/4" meter fee + \$1,000**  
Following a brief discussion regarding the current unwritten policy of charging new 1" meter sets the 3/4" meter fee + \$1,000, the Board granted verbal approval to abolish this practice and beginning January 1, 2022, all 1" meter sets will be charged at the full 1" meter set fee.
9. **Discussion and approval of 2022 Tentative Budget**  
Director Paone made a motion to approve the Tentative Budget with estimated revenue totaling \$2,461,184 and estimated expenses totaling \$2,238,857. The motion was seconded by Director Jefferson and approved 5-0.  
**Ayes:** Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Jim Paone  
**Noes:**  
**Absent:**  
**Abstained:**

**10. Managers' Report**

- The leak at 16888 Placer Hills Road has been repaired after a lengthy delay due to weather and contractor scheduling.
- Triton Construction has completed the Meadow Gate canal crossing. Minor clean-up remains.
- The turbidity meter at the treatment plant failed. A replacement meter was ready and placed into service.
- The District is moving forward with plans to replace the line on White Clover Valley Road.
- In January 2022 the District will post the opening for a new hire to replace resigning employee Kevin McGhie.

**11. Closed Session**

Closed Session was not necessary at this Board meeting.

**12. Board's general discussion**

A brief discussion or report of general items, not specifically noted on the agenda, was not necessary at this meeting.

**13. Adjournment**

Director Paone made a motion to adjourn the meeting at 3:24. The motion was seconded by Director Jefferson and approved 5-0.

**Ayes:** Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson,  
and Jim Paone

**Noes:**

**Absent:**

**Abstained:**

Approved December 16, 2021