

MINUTES

1. Chairman D'Amour called the meeting to order at 3:00 PM
2. All five Directors were present: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Jim Paone. General Manager Chris Pipkins and Office Manager Marvel MacDonald were also present.
3. Chairman D'Amour announced that the attending public might address the Board on each agenda item during the actual consideration of the item. At this time, the Chairman also offered the public in attendance the opportunity to discuss any non-agenda items with the Board.
4. **Approval of Minutes from September 16, 2021, Regular Meeting**
Director AhMu made a motion to approve the minutes from the September 16, 2021, Regular Meeting, as written. The motion was seconded by Director Barbier and approved 4-0.
Director Jefferson abstained from voting due to her absence from the September meeting.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, and Jim Paone
Noes:
Absent:
Abstained: Shawna Jefferson
5. **Communications**
No communications were presented to the Board for review.
6. **Review of September Financial Statements**
The financial statements from September were reviewed by the Board.
7. **Approval of Warrant No. 09/21 for the amount of \$90,194.32**
Director AhMu made a motion to approve Warrant No. 09/21 for the amount of \$90,194.32. The motion was seconded by Director Barbier and approved 5-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Jim Paone
Noes:
Absent:
Abstained:
8. **Managers' Report**
 - General Manager Pipkins informed the Board that the Bear River Canal Crossing was started 10/19 and will be completed next week by Triton Construction.
 - Triton Construction will also perform the repairs on the water line located on Placer Hills Road, weather permitting.
 - The water line on White Clover Valley was repaired, again. The replacement of this line is mandatory. Hydros Engineering will be requested to complete an engineering study and the job will need to be put out to bid.
 - The streaming current monitor at the treatment plant failed and was returned for repair.
 - The water holding tanks at the plant are being painted white.
 - The plumbing at the office backed-up and needed to be repaired. The septic tank was pumped but may need to be replaced in the future.
 - The chlorine tank at the treatment plant has been leaking. The valve can be repaired but a replacement is being looked into.
 - A Risk & Resilience Plan, required by the EPA, was completed. An updated Emergency Response Plan will be necessary before the end of the year.

9. **Closed Session**

Closed Session was not necessary at this Board meeting.

10. **Board's general discussion**

A brief discussion or report of general items, not specifically noted on the agenda, was not necessary at this meeting.

11. **Adjournment**

Director Jefferson made a motion to adjourn the meeting at 3:34. The motion was seconded by Director AhMu and approved 5-0.

Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Jim Paone

Noes:

Absent:

Abstained:

Approved November 18, 2021