

MINUTES

1. Chairman D'Amour called the meeting to order at 3:00 PM
2. All five Directors were present: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Dale Rhoades. General Manager Norman Dean, Field Superintendent Chris Pipkins and Office Manager Marvel MacDonald were also present.
3. Chairman D'Amour announced that the attending public might address the Board on each agenda item during the actual consideration of the item. At this time, the Chairman also offered the public in attendance the opportunity to discuss any non-agenda items with the Board.
4. **Approval of Minutes from February 20, 2020 Public Hearing**
Director AhMu made a motion to approve the minutes from the February 20, 2020 Public Hearing. The motion was seconded by Director Barbier and approved 5-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Dale Rhoades
Noes:
Absent:
Abstained:
5. **Communications**
No communications were presented to the Board for review.
6. **Board Review of 2019 Audit Report**
The Board reviewed the 2019 Audit Report received from Robert W. Johnson Accountancy.
7. **Review of April financial Statements**
The financial statements from April were reviewed by the Board.
8. **Approval of Warrant No. 02/20 for the amount of \$142,598.31**
Director Jefferson made a motion to approve Warrant No. 02/20 for \$142,598.31. The motion was seconded by Director Barbier and approved 5-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Dale Rhoades
Noes:
Absent:
Abstained:
9. **Approval of Warrant No. 03/20 for the amount of \$93,127.27**
Director Barbier made a motion to approve Warrant No. 03/20 for \$93,127.27. The motion was seconded by Director Jefferson and approved 5-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Dale Rhoades
Noes:
Absent:
Abstained:

10. **Approval of Warrant No. 04/20 for the amount of \$92,816.66**

Director AhMu made a motion to approve Warrant No. 04/20 for \$92,816.66. The motion was seconded by Director Rhoades and approved 5-0.

Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Dale Rhoades

Noes:

Absent:

Abstained:

11. **Managers' Report**

Field Superintendent Pipkins informed the Board that the field service staff had been working on a rotating basis during the Covid-19 closure with one service employee on site at the District office and the other servicemen on-call. This rotation ended on May 18th with all service employees returning to a regular M-F 8-4:30 work schedule. Office staff has also been working on a rotating basis and will return to a regular work schedule on June 1st.

There was a major break in the line on Vista Way on May 19th creating the need for the line shutdown affecting many customers in the area. With a full service staff on site the repair was made quickly and efficiently.

General Manager Dean announced to the Board that he has decided to postpone his planned June 2020 retirement until 2021. This will give Field Superintendent Pipkins the opportunity to perform the General Manager duties while under General Manger Dean's direct supervision, allowing for his effortless transiting into the position.

12. **Closed Session**

Closed session was not necessary at this Board meeting.

13. **Board's general discussion**

A brief discussion or report of general items, not specifically noted on the agenda, was not necessary at this meeting.

14. **Adjournment**

Director Barbier made a motion to adjourn the meeting at 3:26. The motion was seconded by Director Jefferson and approved 5-0.

Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Dale Rhoades

Noes:

Absent:

Abstained: