

## MINUTES

1. Chairman D'Amour called the meeting to order at 3:00 PM
2. Four Directors were present: Anthony AhMu, Derek D'Amour, Shawna Jefferson, and Dale Rhoades. General Manager Norman Dean, Field Superintendent Chris Pipkins and Office Manager Marvel MacDonald were also present. Director Mark Barbier was absent.
3. Chairman D'Amour announced that the attending public might address the Board on each agenda item during the actual consideration of the item. At this time, the Chairman also offered the public in attendance the opportunity to discuss any non-agenda items with the Board.
4. **Approval of Minutes from October 17, 2019 Regular Meeting**  
Director AhMu made a motion to approve the corrected minutes from the October 17, 2019 Regular meeting. The motion was seconded by Director Jefferson and approved 3-0. Director Rhoades abstained due to his absence from the October meeting.  
**Ayes:** Anthony AhMu, Derek D'Amour, and Shawna Jefferson  
**Noes:**  
**Absent:** Mark Barbier  
**Abstained:** Dale Rhoades
5. **Communications**  
No communications were presented for Board review.
6. **Review of October 2019 financial statements**  
The Board reviewed financial statements from October 2019.
7. **Approval of Warrant No. 10/19 for the amount of \$100,624.78**  
Director Jefferson made a motion to approve Warrant No. 10/19 for the amount of \$100,624.78. The motion was seconded by Director AhMu and approved 4-0.  
**Ayes:** Anthony AhMu, Derek D'Amour, Shawna Jefferson, and Dale Rhoades  
**Noes:**  
**Absent:** Mark Barbier  
**Abstained:**
8. **Manager's Report – discussion of Distribution System, Plant Operations, and Administration**  
The District will research the purchase of a generator capable of powering the office during power outages to enable the office to remain operational.
9. **Closed Session**  
Closed session was not necessary at this Board meeting.
10. **Board's general discussion**  
A brief discussion or report of general items, not specifically noted on the agenda, was not necessary at this meeting.

11. **Adjournment**

Director Rhoades made a motion to adjourn the meeting at 3:15. The motion was seconded by Director Jefferson and approved 4-0.

**Ayes:** Anthony AhMu, Derek D'Amour, Shawna Jefferson, and Dale Rhoades

**Noes:**

**Absent:** Mark Barbier

**Abstained:**

Approved December 19, 2019