

MINUTES

1. Chairman D'Amour called the meeting to order at 3:00 PM
2. Four Directors were present: Anthony AhMu, Mark Barbier, Derek D'Amour and Shawna Jefferson. General Manager Norman Dean, Field Superintendent Chris Pipkins and Office Manager Marvel MacDonald were also present. Director Dale Rhoades was absent.
3. Chairman D'Amour announced that the attending public might address the Board on each agenda item during the actual consideration of the item. At this time, the Chairman also offered the public in attendance the opportunity to discuss any non-agenda items with the Board.
4. **Approval of Minutes from September 19, 2019 Regular Meeting**
Director Barbier made a motion to approve the minutes from the September 19, 2019 Regular meeting. The motion was seconded by Director AhMu and approved 4-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, and Shawna Jefferson
Noes:
Absent: Dale Rhoades
Abstained:
5. **Communications**
The October/November issue of PCWA UPDATE was presented for Board review.
6. **Review of September 2019 financial statements**
The Board reviewed financial statements from September 2019.
7. **Approval of Warrant No. 9/19 for the amount of \$109,504.72**
Director AhMu made a motion to approve Warrant No. 09/19 for the amount of \$109,504.72. The motion was seconded by Director Jefferson and approved 4-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, and Shawna Jefferson
Noes:
Absent: Dale Rhoades
Abstained:
8. **Manager's Report – discussion of Distribution System, Plant Operations, and Administration**
A generator was rented from Sparks, NV to fill the Winchester tanks during the power outage.
One 75 gal. and one 95 gal. diesel fuel tanks were purchased to sit in the pick-up bed to enable the District staff to fill the generators as needed.
The new generator for the Hillside Pumping station has been ordered.
A quote will be requested from Meadow Electric to purchase a smaller generator capable of running one pump at the Winchester pressure station in the event of a power outage.

9. **Closed Session**

Closed session was not necessary at this Board meeting.

10. **Board's general discussion**

A brief discussion or report of general items, not specifically noted on the agenda, was not necessary at this meeting.

11. **Adjournment**

Director Jefferson made a motion to adjourn the meeting at 3:16. The motion was seconded by Director AhMu and approved 4-0.

Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour and Shawna Jefferson

Noes:

Absent: Dale Rhoades

Abstained:

Approved 11/21/2019