

MINUTES

1. Vice-Chairman Barbier called the meeting to order at 3:00 PM
2. Three Directors were present: Anthony AhMu, Mark Barbier, and Shawna Jefferson. General Manager Norman Dean and Office Manager Marvel MacDonald were also present. Chairman D'Amour and Director Rhoades were absent.
3. Vice-Chairman Barbier announced that the attending public might address the Board on each agenda item during the actual consideration of the item. At this time, the Vice-Chairman also offered the public in attendance the opportunity to discuss any non-agenda items with the Board.
4. **Approval of Minutes from July 19, 2018 Regular Meeting**
Director AhMu made a motion to approve the minutes from the July 19, 2018 Regular Meeting, as written. The motion was seconded by Director Jefferson and approved 3-0.
Ayes: Anthony AhMu, Mark Barbier, and Shawna Jefferson
Noes:
Absent: Derek D'Amour and Dale Rhoades
Abstained:
5. **Communications**
The August-September issue of **PCWA Update** was reviewed by the Board.
6. **Review of July 2018 financial reports**
Financial reports from July 2018 were reviewed by the Board.
7. **Approval of Warrant No. 7/18 for the amount of \$114,903.30**
Director Jefferson made a motion to approve Warrant No. 7/18 for the amount of \$114,903.30. The motion was seconded by Director AhMu and approved 3-0.
Ayes: Anthony AhMu, Mark Barbier, and Shawna Jefferson
Noes:
Absent: Derek D'Amour and Dale Rhoades
Abstained:
8. **Manager's Report – discussion of Distribution System, Plant Operations, and Administration**
A back-wash meter paddle was replaced at the treatment plant.
It has been determined that it would not be advantageous to purchase a hand-held valve locator, as previously discussed. When needed a device can be borrowed directly from PCWA.
9. **Closed Session**
Closed Session was not necessary
10. **Board's general discussion**
A brief discussion or report of general items, not specifically noted on the agenda, was not necessary at this meeting.

11. **Adjournment**

Director Jefferson made a motion to adjourn the meeting at 3:17. The motion was seconded by Director AhMu and approved 3-0.

Ayes: Anthony AhMu, Mark Barbier, and Shawna Jefferson

Noes:

Absent: Derek D'Amour and Dale Rhoades

Abstained:

Approved September 20, 2018