

## MINUTES

1. Chairman D'Amour called the meeting to order at 3:00 PM
2. Four Directors were present: Anthony AhMu, Derek D'Amour, Shawna Jefferson, and Dale Rhoades. General Manager Norman Dean and Office Manager Marvel MacDonald were also present. Director Mark Barbier was absent.  
  
Customer Kristin Rhoades was in attendance.
3. Chairman D'Amour announced that the attending public might address the Board on each agenda item during the actual consideration of the item. At this time, the Chairman also offered the public in attendance the opportunity to discuss any non-agenda items with the Board.
4. **Approval of Minutes from May 17, 2018 Regular Meeting**  
Director AhMu made a motion to approve the minutes from the May 17, 2018 Regular Meeting, as written. The motion was seconded by Director Jefferson and approved 4-0.  
**Ayes:** Anthony AhMu, Derek D'Amour, Shawna Jefferson and Dale Rhoades  
**Noes:**  
**Absent:** Mark Barbier  
**Abstained:**
5. **Communication**  
The June/July issue of PCWA UPDATE was reviewed by the Board.
6. **Review of May 2018 financial reports**  
Financial reports from May 2018 were reviewed by the Board.
7. **Approval of Warrant No. 5/18 for the amount of \$84,653.55**  
Director Jefferson made a motion to approve Warrant No. 5/18 for the amount of \$84,653.55. The motion was seconded by Director AhMu and approved 4-0.  
**Ayes:** Anthony AhMu, Derek D'Amour, Shawna Jefferson, and Dale Rhoades  
**Noes:**  
**Absent:** Mark Barbier  
**Abstained:**
8. **Review and discussion of 2018 General Insurance proposals received**  
The Board reviewed and discussed quotes received from Allied and Glatfelter Insurance Groups.
9. **Approval of 2018 General Insurance**  
It was the Board's decision to accept the proposal from Allied Insurance. Director AhMu made the motion to approve Allied Insurance's 2018 General Insurance proposal for the amount of \$20,763. The motion was seconded by Director Rhoades and approved 4-0.  
**Ayes:** Anthony AhMu, Derek D'Amour, Shawna Jefferson, and Dale Rhoades  
**Noes:**  
**Absent:** Mark Barbier  
**Abstained:**

10. **Manager's Report – discussion of Distribution System, Plant Operations, and Administration**

On Sunday, June 17<sup>th</sup>, District personnel were called out to repair a break in the 8" main line located off Meadow Lane. 16' of pipe was repaired. Numerous customers were without water for approximately 8 hours.

11. **Closed Session**

*Closed Session will appear as a line item on all agendas allowing for Director's use as necessary.*

12. **Board's general discussion**

A brief discussion or report of general items, not specifically noted on the agenda, was not necessary at this meeting.

13. **Adjournment**

Director Rhoades made a motion to adjourn the meeting at 3:24. The motion was seconded by Director Jefferson and approved 4-0.

**Ayes:** Anthony AhMu, Derek D'Amour, Shawna Jefferson and Dale Rhoades

**Noes:**

**Absent:** Mark Barbier

**Abstained:**

Approved July 19, 2018