

MINUTES

1. Chairman D'Amour called the meeting to order at 3:00 PM
2. Four Directors were present: Anthony AhMu, Mark Barbier, Derek D'Amour, and Shawna Jefferson. General Manager Chris Pipkins and Office Manager Marvel MacDonald were also present. Director Jim Paone was absent.
3. Chairman D'Amour announced that the attending public might address the Board on each agenda item during the actual consideration of the item. At this time, the Chairman also offered the public in attendance the opportunity to discuss any non-agenda items with the Board.
4. **Approval of Minutes from April 15, 2021 Regular Meeting**
Director AhMu made a motion to approve the minutes from the April 15, 2021 Regular Meeting, as written. The motion was seconded by Director Barbier and approved 4-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, and Shawna Jefferson
Noes:
Absent: Jim Paone
Abstained:
5. **Communications**
The March/April issue of **PCWA UPDATE** was reviewed by the Board.
6. **Review of April Financial Statements**
The financial statements from April were reviewed by the Board.
7. **Review of Restricted and Non-Restricted Asset Account Statements**
The Board reviewed the account statements from the District's restricted and non-restricted asset accounts.
8. **Approval of Warrant No. 04/21 for the amount of \$100,630.47**
Director AhMu made a motion to approve Warrant No. 04/21 for the amount of \$100,630.47. The motion was seconded by Director Jefferson and approved 4-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, and Shawna Jefferson
Noes:
Absent: James Paone
Abstained:
9. **Review and approval of District's Employment Policy Handbook**
The Board reviewed the updated District Employment Policy Handbook. Director Barbier made a motion to approve the updated District Employment Policy Handbook. The motion was seconded by Director Jefferson and approved 4-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, and Shawna Jefferson
Noes:
Absent: James Paone
Abstained:
10. **Managers' Report**
 - The new surveillance/alarm system at the District office is complete and working.
 - Construction debris from the creek crossing line repair on Van Giesen has been cleaned up.
 - District staff has been performing land management – tree clearing, ground clean-up, mowing. The purchase of a new weed whacker will be necessary in the near future.
 - The roof at the treatment plant needs to be replaced, as well as the flooring on the stair way and upstairs.

11. **Closed Session**

Closed session was not necessary at this Board meeting.

12. **Board's general discussion**

A brief discussion or report of general items, not specifically noted on the agenda, was not necessary at this meeting.

13. **Adjournment**

Director Jefferson made a motion to adjourn the meeting at 3:32. The motion was seconded by Director Barbier and approved 4-0.

Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, and Shawna Jefferson

Noes:

Absent: James Paone

Abstained:

Approved June 17, 2021