

MINUTES

1. Chairman D'Amour called the meeting to order at 3:00 PM
2. All five Directors were present: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Dale Rhoades. General Manager Norman Dean, Field Superintendent Chris Pipkins and Office Manager Marvel MacDonald were also present.
3. Chairman D'Amour announced that the attending public might address the Board on each agenda item during the actual consideration of the item. At this time, the Chairman also offered the public in attendance the opportunity to discuss any non-agenda items with the Board.
4. **Approval of Minutes from November 21, 2019 Regular Meeting**
Director AhMu made a motion to approve the corrected minutes from the November 21, 2019 Regular meeting. The motion was seconded by Director AhMu and approved 4-0. Director Barbier abstained due to his absence from the October meeting.
Ayes: Anthony AhMu, Derek D'Amour, Shawna Jefferson, and Dale Rhoades
Noes:
Absent:
Abstained: Mark Barbier
5. **Communications**
The December 2019/January 2020 issue of PCWA UPDATE was reviewed by the Board.
6. **Review of November 2019 financial statements**
The Board reviewed financial statements from November 2019.
7. **Approval of Warrant No. 11/19 for the amount of \$113,363.41**
Director Jefferson made a motion to approve Warrant No. 11/19 for the amount of \$113,363.41. The motion was seconded by Director Rhoades and approved 5-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Dale Rhoades
Noes:
Absent:
Abstained:
8. **Discussion and approval of 2020 Final Budget**
Director Barbier made a motion to approve the 2020 Final Budget. The motion was seconded by Director AhMu and approved 5-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Dale Rhoades
Noes:
Absent:
Abstained:

9. **Board direction to schedule a Public Hearing, February 20, 2020, to discuss and approve Ordinance No. 407-20, increasing the Winchester and Sugar Pine pumping fee to \$5.00 per month**

Director Rhoades made a motion to approve the scheduling of a Public Hearing for February 20, 2020, to approve Ordinance 407-20. This Ordinance would increase the Winchester and Sugar Pine pumping station fee to \$5.00 per month. The motion was seconded by Director Jefferson and approved 5-0.

10. **Manager's Report – discussion of Distribution System, Plant Operations, and Administration**

Meadow electric has poured the concrete slab at the office on which the new generator will be set before the end of the year.

The John Deere backhoe has broken down and is being repaired. Another backhoe has been rented to be used during the repairs.

The small John Deer tractor was also in need of repairs and is currently being serviced.

11. **Closed Session**

Closed session was not necessary at this Board meeting.

12. **Board's general discussion**

A brief discussion or report of general items, not specifically noted on the agenda, was not necessary at this meeting.

13. **Adjournment**

Director AhMu made a motion to adjourn the meeting at 3:28. The motion was seconded by Director Rhoades and approved 5-0.

Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Dale Rhoades

Noes:

Absent:

Abstained:

Approved January 16, 2020