

MINUTES

1. Chairman D'Amour called the meeting to order at 3:00 PM
2. All five Directors were present: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Dale Rhoades. General Manager Norman Dean and Office Manager Marvel MacDonald were also present.
3. Chairman D'Amour announced that the attending public might address the Board on each agenda item during the actual consideration of the item. At this time, the Chairman also offered the public in attendance the opportunity to discuss any non-agenda items with the Board.
4. **Approval of Minutes from November 20, 2018 Regular Meeting**
Director Barbier made a motion to approve the minutes from the November 20, 2018 Regular Meeting, as written. The motion was seconded by Director AhMu and approved 4-0. Director D'Amour abstained from voting due to his absence from the November meeting.
Ayes: Anthony AhMu, Mark Barbier, Shawna Jefferson and Dale Rhoades
Noes:
Absent:
Abstained: Derek D'Amour
5. **Communications**
The December 2018/January 2019 **PCWA UPDATE** was reviewed by the Board.
6. **Review of October 2018 financial reports**
Financial reports from October 2018 were reviewed by the Board.
7. **Approval of Warrant No. 11/18 for the amount of \$105,848.27**
Director Jefferson made a motion to approve Warrant No. 11/18 for the amount of \$105,848.27. The motion was seconded by Director AhMu and approved 5-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Dale Rhoades
Noes:
Absent:
Abstained:
8. **Discussion and approval of Final 2019 Budget**
The Board reviewed the proposed 2019 budget with income totaling \$1,310,348 and expenses totaling \$1,215,174. Director Barbier made a motion to approve the Final 2019 Budget. The motion was seconded by Director AhMu and approved 5-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Dale Rhoades
Noes:
Absent:
Abstained:

9. **Approval of February 21, 2019 Public Hearing regarding proposed 2.5% water rate increase**
Director Jefferson made a motion to approve the scheduling of a Public Hearing to be held February 21, 2109 regarding a proposed 2.5% water rate increase. This increase would equate to an additional 5 cents per unit of water billed raising the water rate from \$1.70 per unit to \$1.75. The motion was seconded by Director AhMu and approved 5-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Dale Rhoades
Noes:
Absent:
Abstained:

10. **Acceptance of proposal received from Robert W. Johnson Accountancy to perform the 2018 Audit at a cost not to exceed \$7,000.**
Director Rhodes made a motion to accept the bid received from Robert W. Johnson Accountancy to perform the 2018 Audit at a cost not to exceed \$7,000. The motion was seconded by Director AhMu and approved 5-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Dale Rhoades
Noes:
Absent:
Abstained:

11. **Manager's Report – discussion of Distribution System, Plant Operations, and Administration**
A brief report regarding recent District activities was presented by Manager Dean.

12. **Closed Session**
Closed Session was not necessary

13. **Board's general discussion**
A brief discussion or report of general items, not specifically noted on the agenda, was not necessary at this meeting.

14. **Adjournment**
Director Barbier made a motion to adjourn the meeting at 3:20. The motion was seconded by Director Rhoades and approved 5-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Dale Rhoades
Noes:
Absent:
Abstained: