

MINUTES

1. Chairman D'Amour called the meeting to order at 3:00 PM
2. Four Directors were present: Anthony AhMu, Mark Barbier, Derek D'Amour, and Dale Rhoades. General Manager Norman Dean and Office Manager Marvel MacDonald were also present. Director Shawna Jefferson was absent.
3. Chairman D'Amour announced that the attending public might address the Board on each agenda item during the actual consideration of the item. At this time, the Chairman also offered the public in attendance the opportunity to discuss any non-agenda items with the Board.
4. **Approval of Minutes from September 20, 2018 Regular Meeting**
Director AhMu made a motion to approve the minutes from the September 20, 2018 Regular Meeting, as written. The motion was seconded by Director Rhoades and approved 4-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour and Dale Rhoades
Noes:
Absent: Shawna Jefferson
Abstained:
5. **Communications**
The October/November issue of **PCWA UPDATE** was reviewed by the Board.
6. **Review of September 2018 financial reports**
Financial reports from September 2018 were reviewed by the Board.
7. **Approval of Warrant No. 9/18 for the amount of \$107,399.56**
Director Rhoades made a motion to approve Warrant No. 9/18 for the amount of \$107,399.56. The motion was seconded by Director Barbier and approved 4-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, and Dale Rhoades
Noes:
Absent: Shawna Jefferson
Abstained:
8. **Manager's Report – discussion of Distribution System, Plant Operations, and Administration**
The erosion control unit for the Winchester water tanks was replaced by Two Brothers Cathartic. The total cost of this unit was \$5,087.

District personnel has been cleaning out the reclaim basin at the treatment plant.
9. **Closed Session**
Closed Session was not necessary

10. Board's general discussion

A brief discussion or report of general items, not specifically noted on the agenda, was not necessary at this meeting.

11. Adjournment

Director AhMu made a motion to adjourn the meeting at 3:20. The motion was seconded by Director Barbier and approved 4-0.

Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, and Dale Rhoades

Noes:

Absent: Shawna Jefferson

Abstained:

Approved November 15, 2018