

MINUTES

1. Chairman D'Amour called the meeting to order at 3:00 PM
2. All five Directors were present: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson, and Dale Rhoades. General Manager Norman Dean and Office Manager Marvel MacDonald were also present.
3. Chairman D'Amour announced that the attending public might address the Board on each agenda item during the actual consideration of the item. At this time the Chairman also offered the public in attendance the opportunity to discuss any non-agenda items with the Board.
4. **Approval of Minutes from February 16, 2017 Public Hearing**
Director Barbier made a motion to approve the minutes from the February 16, 2017 Public Hearing, as corrected. The motion was seconded by Director AhMu and approved 5-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson and Dale Rhoades
Noes:
Absent:
Abstained:
- 4B. **Approval of contract with Valley Solar to place solar power at the District's treatment plant**
Item 4B was added to the agenda, at the recommendation of the Board, to allow the Board's approval of the contract between the District and Valley Solar which was received after the the March agenda was completed.

Director Rhoades made a motion to approve the contract with Valley Solar to perform the construction to install solar at the District's treatment plant. The motion was seconded by Director Jefferson and approved 5-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson and Dale Rhoades
Noes:
Absent:
Abstained:
5. **Communications**
The February/March issue of **PCWA Update** was reviewed by the Board.
6. **Review of 2016 Audit Reports**
The Board reviewed the financial reports from the District's 2016 Annual Audit performed by Robert W. Johnson Accountancy.
7. **Review of December 2016, January and February 2017 financial reports**
Financial reports for the months of December, January, and February were not presented to the Board until the year end audit was completed to ensure monetary amounts were correctly stated. The Board reviewed the December 2016, January and February 2017 financial reports.
8. **Approval of Warrant No. 02/17 for the amount of \$83,526.43**
Director Jefferson made a motion to approve Warrant No. 02/17 for the amount of \$83,526.43. The motion was seconded by Director AhMu and approved 5-0.

Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson and Dale Rhoades

Noes:

Absent:

Abstained:

9. **Selection and approval of 4/17–4/18 Workers Compensation Coverage**

Quotes were obtained from State Fund and Star Insurance for worker's compensation coverage for 4/1/2017 thru 4/1/2018. After review it was the Board's decision to accept State Fund's quote for the estimated premium of \$12,095 which was \$3,000 less than the quote from Star Insurance.

Director Barbier made a motion to approve State Fund as the District's worker's compensation insurance carrier for the period of 4/1/2017 thru 4/1/2018 at the estimated cost of \$12,095. The motion was seconded by Director Rhoades and approved 5-0.

Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, Shawna Jefferson and Dale Rhoades

Noes:

Absent:

Abstained:

10. **Manager's Report – discussion of Distribution System, Plant Operations, and Administration**

Triton Construction has been scheduled to repair the area of the solar pad at the treatment plant that has been washed out by the recent rains and install a French drain prior to the installation of the solar panels.

11. **Closed Session**

Closed Session will appear as a line item on all agendas allowing for Director's use as necessary.

12. **Board's general discussion**

A brief discussion or report of general items, not specifically noted on the agenda, was not necessary at this meeting.

13. **Adjournment**

The meeting adjourned at 3:38 PM.

Approved April 20, 2017