

## MINUTES

1. Chairman D'Amour called the meeting to order at 3:00 PM
2. Four Directors were present: Anthony AhMu, Mark Barbier, Derek D'Amour, and Dale Rhoades. General Manager Norman Dean and Office Manager Marvel MacDonald were also present. Director Michael Montgomery was absent.

Mrs. Shawna Jefferson was present to observe the proceedings.

3. **Oath of Office – Directors Montgomery and Barbier**  
Secretary to the Board Norman Dean administered the Oath of Office to Mark Barbier, reinstating him to the position of Director of the Board. Michael Montgomery was unable to attend the actual Board meeting, therefore Secretary to the Board Norman Dean administered the Oath of Office to Mr. Montgomery earlier in the day, reinstating him to the position of Director of the Board.
4. Chairman D'Amour announced that the attending public might address the Board on each agenda item during the actual consideration of the item. At this time the Chairman also offered the public in attendance the opportunity to discuss any non-agenda items with the Board.
5. **Approval of Minutes from December 15, 2016 Regular Meeting**  
Director Rhoades made a motion to approve the minutes from the December 15, 2016 Regular Meeting, as written. The motion was seconded by Director AhMu and approved 4-0.  
**Ayes:** Anthony AhMu, Mark Barbier, Derek D'Amour, and Dale Rhoades  
**Noes:**  
**Absent:** Michael Montgomery  
**Abstained:**

### **Review of Financial Statements from November 2016**

The December 2016 Financial Statements will be unavailable for reviewed by the Board until the 2016 Annual Audit is completed by Robert W. Johnson Accountancy.

6. **Approval of Warrant No. 12/16 for the amount of \$78,306.22**  
Director AhMu made a motion to approve Warrant No.12/16 for the amount of \$78,306.22. Director Barbier seconded the motion and it was approved 4-0.  
**Ayes:** Anthony AhMu, Mark Barbier, Derek D'Amour, and Dale Rhoades  
**Noes:**  
**Absent:** Michael Montgomery  
**Abstained:**
7. **Approval of 2017 Final Budget**  
Director Barbier made a motion to approve the 2017 Final Budget with revenues and expenses individually totaling \$1,958,284. The motion was seconded by Director Rhoades and approved 4-0.  
**Ayes:** Anthony AhMu, Mark Barbier, Derek D'Amour, and Dale Rhoades  
**Noes:**  
**Absent:** Michael Montgomery  
**Abstained:**

8. **Manager's Report – discussion of Distribution System, Plant Operations, and Administration**

The District is purchasing a 20' steel storage container, from Aztec Container, in which to safely store the District's Bobcat tractor and other equipment at the Treatment Plant. The price of the container is \$2,983.00 and it is scheduled to be delivered to the site on January 27<sup>th</sup>.

9. **Closed Session**

*Closed Session will appear as a line item on all agendas allowing for Director's use as necessary.*

10. **Board's general discussion**

A brief discussion or report of general items, not specifically noted on the agenda, was not necessary at this meeting.

11. **Adjournment**

The meeting adjourned at 3:35 PM.

Approved February 16, 2017