

MINUTES

1. Chairman D'Amour called the meeting to order at 3:00 PM
2. Four Directors were present: Anthony AhMu, Mark Barbier, Derek D'Amour, and Dale Rhoades. General Manager Norman Dean and Office Manager Marvel MacDonald were also present. Director Michael Montgomery was absent.
3. **Board appointment of 2017 officers**
It was the Board's consensus to retain Director Derek D'Amour as Chairman and Director Mark Barbier as Vice-Chairman for the 2017 term. Directors D'Amour and Barbier accepted the respective appointments.
4. Chairman D'Amour announced that the attending public might address the Board on each agenda item during the actual consideration of the item. At this time the Chairman also offered the public in attendance the opportunity to discuss any non-agenda items with the Board.
5. **Approval of Minutes from November 17, 2016 Regular Meeting**
Director AhMu made a motion to approve the minutes from the November 17, 2016 Regular Meeting, as written. The motion was seconded by Director Rhoades and approved 4-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, and Dale Rhoades
Noes:
Absent: Michael Montgomery
Abstained:
6. **Communications**
The December/January issue of **PCWA UPDATE** was reviewed by the Board.
7. **Review of Financial Statements from November 2016**
The November 2016 Financial Statements were reviewed by the Board.
8. **Approval of Warrant No. 11/16 for the amount of \$141,868.45**
Director Rhoades made a motion to approve Warrant No.11/16 for the amount of \$141,868.45. Director AhMu seconded the motion and it was approved 4-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, and Dale Rhoades
Noes:
Absent: Michael Montgomery
Abstained:
9. **Approval of 2017 Tentative Budget**
The 2017 Tentative Budget was presented to the Board. This budget includes employee raises. It was the Board's recommendation that future budgets include an annual employee cost of living increase.

Director AhMu made a motion to approve the 2017 Tentative Budget with revenues and expenses individually totaling \$1,958,284. The motion was seconded by Director Barbier and approved 4-0.
Ayes: Anthony AhMu, Mark Barbier, Derek D'Amour, and Dale Rhoades
Noes:
Absent: Michael Montgomery
Abstained:

10. **Manager's Report – discussion of Distribution System, Plant Operations, and Administration**

District Engineer Gerry LaBudde has been hired by PCWA to research the feasibility of transferring the responsibility of providing water service to PCWA customers located in the Applegate/Heather Glen area to Meadow Vista County Water District.

The purchase of a 20' storage container is being considered to safely store the District's Bobcat tractor at the Treatment Plant.

11. **Closed Session**

Closed Session will appear as a line item on all agendas allowing for Director's use as necessary.

12. **Board's general discussion**

A brief discussion or report of general items, not specifically noted on the agenda, was not necessary at this meeting.

13. **Adjournment**

The meeting adjourned at 3:35 PM.

Approved January 19, 2017