

## MINUTES

1. Chairman Rhoades called the meeting to order at 3:00 PM
2. All five Directors were present: Anthony AhMu, Mark Barbier, Derek D'Amour, Michael Montgomery, and Dale Rhoades. General Manager Norman Dean and Office Manager Marvel MacDonald were also present.
3. Chairman Rhoades announced that the attending public might address the Board on each agenda item during the actual consideration of the item. At this time the Chairman also offered the public in attendance the opportunity to discuss any non-agenda items with the Board.
4. **Approval of Minutes from November 19, 2015 Regular Meeting**  
Director Montgomery made a motion to approve the minutes from the November 19, 2015 Regular Meeting, as written. The motion was seconded by Director D'Amour and approved 5-0.  
**Ayes:** Anthony AhMu, Mark Barbier, Derek D'Amour, Michael Montgomery and Dale Rhoades  
**Noes:**  
**Absent:**  
**Abstained:**
5. **Communications**  
No Communications were presented to the Board for review.
6. **Review of Financial Statements from November 2015**  
The Board reviewed the Financial Statements from October 2015.
7. **Approval of Warrant No. 11/15 for the amount of \$85,161.01**  
Director D'Amour made a motion to approve Warrant No.11/15 for the amount of \$85,161.01. Director Barbier seconded the motion and it was approved 5-0.  
**Ayes:** Anthony AhMu, Mark Barbier, Derek D'Amour, Michael Montgomery, and Dale Rhoades  
**Noes:**  
**Absent:**  
**Abstained:**
8. **Approval of 2016 Tentative Budget**  
Director AhMu made a motion to approve the 2016 Tentative Budget with Income and Expenses both equaling \$1,891,754. The motion was seconded by Director D'Amour and approved 5-0.
9. **Discussion of 2016 water rate increase**  
A Public Hearing will be held at the January Board Meeting, January 21, 2016, to discuss increasing water rates. Directors will consider increasing the per unit rate to either \$1.55 or \$1.60 to cover increased production cost.

10. **Discussion of water conservation measures**

The District continues to excel in its water conservation measures.

*Discussion of Water Conservation measures will appear as a line item on all agendas allowing for Director's use as it becomes necessary.*

11. **Manager's Report – discussion of Distribution System, Plant Operations, and Administration**

District personnel continue to handle the daily operations of the District.

12. **Closed Session**

*Closed Session will appear as a line item on all agendas allowing for Director's use as necessary.*

13. **Board's general discussion**

A brief discussion or report of general items, not specifically noted on the agenda, was not necessary at this meeting.

14. **Adjournment**

The meeting adjourned at 3:15 PM.